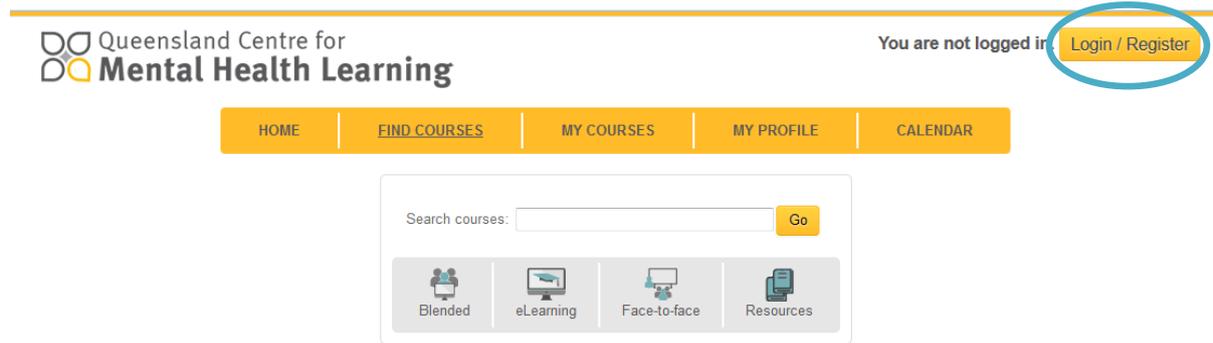


Logging in / resetting password

1. Access the Training System front page: <https://www.qcmhl.qld.edu.au/index.php>
2. Click [Login/ Register](#) link at top right of screen.



Queensland Centre for
Mental Health Learning

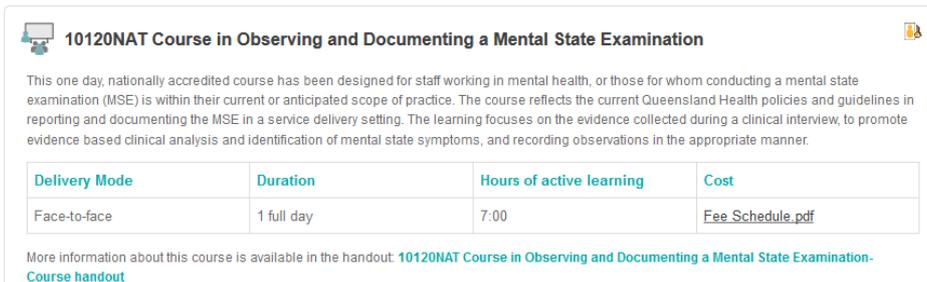
You are not logged in. [Login / Register](#)

HOME | [FIND COURSES](#) | MY COURSES | MY PROFILE | CALENDAR

Search courses: [Go](#)

[Blended](#) | [eLearning](#) | [Face-to-face](#) | [Resources](#)

Available courses



 **10120NAT Course in Observing and Documenting a Mental State Examination** 

This one day, nationally accredited course has been designed for staff working in mental health, or those for whom conducting a mental state examination (MSE) is within their current or anticipated scope of practice. The course reflects the current Queensland Health policies and guidelines in reporting and documenting the MSE in a service delivery setting. The learning focuses on the evidence collected during a clinical interview, to promote evidence based clinical analysis and identification of mental state symptoms, and recording observations in the appropriate manner.

Delivery Mode	Duration	Hours of active learning	Cost
Face-to-face	1 full day	7:00	Fee Schedule.pdf

More information about this course is available in the handout: [10120NAT Course in Observing and Documenting a Mental State Examination - Course handout](#)

3. Enter your email address (that you registered with) and your password. Press Login to continue to the training system.
4. If you have forgotten your password use the [Forgotten your password?](#) link.

Returning to this web site?	Is this your first time here?
<p>Login here using your email address and password (Cookies must be enabled in your browser) ?</p> <p>Email address <input type="text"/></p> <p>Password <input type="password"/></p> <p><input type="button" value="Login"/></p> <p><input checked="" type="checkbox"/> Remember email address Forgotten your password?</p>	<p>Thank you for your interest in the Queensland Centre for Mental Health Learning's eLearning portal.</p> <p>Here are the steps:</p> <ol style="list-style-type: none">1. Click on 'Create new account' button below and complete the form to register as a new user.2. Validate your account by following prompts on the email supplied.3. Once account is verified, you will be able to access the available courses.4. If you do not have a Queensland Health email address, for assistance please contact qcmhlit@health.qld.gov.au <p><input type="button" value="Create new account"/></p>

5. To reset your password enter your email address (that you used to create your account) and press continue. An email will be sent to this account for you to reset your password, therefore you must be able to access this email account.

 Queensland Centre for
Mental Health Learning

To reset your password, enter your email address below. An email will be sent to your email address, with instructions on how to gain access.

Email address

The first email you receive will look like the following:

Hi XXX,

There has been a request for a new password for your account on 'Leaming Centre'.

To reset your password, please click on the link below:

https://www.qcmhl.qld.edu.au/login/forgot_password.php?

If clicking the link above doesn't work, please copy it into a new browser window.

If you didn't attempt to change your password, please ignore this email.

For assistance, please contact the site administrator Monday- Friday 8am- 5pm on (07) 3271 8862 or qcmhlit@health.qld.gov.au.

Kind regards,

Leaming Centre Admin
qcmhlit@health.qld.gov.au

We recommend that you copy and paste the link into a **Firefox** Browser window (clicking the link will open it in Internet Explorer and you may experience issues with this browser).

Once you clicked or pasted the link to confirm your desire to reset your password you will see this screen:



Thank you for confirming your change of password. An email containing your temporary password has been sent to the following email address.
susan.bown@health.qld.gov.au.

Continue

[Help](#) | [Terms and Conditions](#) | [Course Catalogue](#) | [Register](#)

Copyright 2017 © Queensland Centre for Mental Health Learning. All rights reserved.

West Moreton Hospital and Health Service (National Provider Number 40745)

You will now receive a second email with a temporary password.

Hi XXX,

Your account password at 'Learning Centre' has been reset and you have been issued with a new temporary password.

Login details

Email address: firstname.lastname@health.qld.gov.au

Temporary Password: az4!s6hxNW

Please go to this page to change your password:

https://www.qcmhl.qld.edu.au/login/change_password.php

If clicking the link above doesn't work, please copy it into a new browser window.

For assistance, please contact the site administrator Monday- Friday 8am- 5pm on (07) 3271 8862 or qcmhlit@health.qld.gov.au.

Kind regards,

Learning Centre Admin qcmhlit@health.qld.gov.au

Again we recommend copying and pasting the link below into Firefox browser as clicking and opening it in Internet Explorer may result in issues. When you click the link you will be returned to a login screen like this:



Returning to this web site?	Is this your first time here?
<p>Login here using your email address and password (Cookies must be enabled in your browser) ?</p> <p>Email address <input type="text"/></p> <p>Password <input type="password"/></p> <p><input type="button" value="Login"/></p> <p><input checked="" type="checkbox"/> Remember email address Forgotten your password?</p>	<p>Thank you for your interest in the Queensland Centre for Mental Health Learning's eLearning portal.</p> <p>Here are the steps:</p> <ol style="list-style-type: none">1. Click on 'Create new account' button below and complete the form to register as a new user.2. Validate your account by following prompts on the email supplied.3. Once account is verified, you will be able to access the available courses.4. If you do not have a Queensland Health email address, for assistance please contact qcmhlit@health.qld.gov.au <p><input type="button" value="Create new account"/></p>

Enter your log in details as provided (email address is your user name and the unique temporary password you will be sent in the email). Once you successfully log in you will be asked to create a new password of your choice before accessing training (see following page).

[HOME](#)

[FIND COURSES](#)

[MY COURSES](#)

[MY PROFILE](#)

[MY REPORTS](#)

[CALENDAR](#)

There are required fields in this form marked *.

Change password

Email address

susan.bown@health.qld.gov.au

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s)

Temporary password*

New password*

Confirm new password*

[Save changes](#) [Cancel](#)

