

## Creating an account

1. Access the Training System front page: <https://www.qcmhl.qld.edu.au/index.php>
2. Click **Login/ Register** at top right of screen.

Search courses:  [Go](#)

[Blended](#) [eLearning](#) [Face-to-face](#) [Resources](#)

### Available courses

**⚠️ Contribute to the development and review of Learning Centre training products.**

The Learning Centre values the voice of lived experience. We have an open register inviting individuals to contribute to the development and review of training products for the QLD Health Mental Health Workforce. [Click here](#) for more details and to complete the Lived Experience Representative Expression of Interest form.

**10881NAT Course in Observing and Documenting the Mental State Examination**

**⚠️ Important update:**

The national accreditation for this course will expire on 18 August 2025, and the Queensland Centre for Mental Health Learning (Learning Centre, operating under RTO 40745 West Moreton Hospital and Health Service) must meet compliance obligations by only enrolling learners in current training products. We cannot accept new enrolments for course deliveries past the accreditation end date in August.

A new 11362NAT Course in Observing and Documenting the Mental State Examination course will soon be made available – we anticipate having information about availability by October 2025.

In the meantime, if you are interested in being added to a reserve list for the planned events, please register your interest via the link below.

[Register your interest](#)

A member of our team will contact you directly to provide details of options. When the new course is available, you will be contacted again with instructions on how to enrol and secure your place.

If you have any questions, or require further information, please contact [qcmhltraining@health.qld.gov.au](mailto:qcmhltraining@health.qld.gov.au) or phone 0438 613 460.

Delivery Mode	Duration	Hours of active learning	Cost
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You will then see the Login screen (next page) with the “Is this your first time here?” panel.

3. Click the **Create new account** button

**Note:** applies to all Queensland Health and Queensland Ambulance staff only – all others, unless directed otherwise in specific correspondence from the Learning Centre, will need to use the alternate link at step 4 for applicability screening and manual support to create a profile.



Returning to this web site?	Is this your first time here?
<p>Login here using your email address and password (Cookies must be enabled in your browser) ⓘ</p> <p>If you are a Queensland Health employee, the general format for your email address is your first name, a dot, then your last name followed by @health.qld.gov.au</p> <p>Example: john.citizen@health.qld.gov.au</p> <p>Email address <input type="text"/></p> <p>Password <input type="password"/></p> <p><input type="button" value="Login"/></p> <p><input checked="" type="checkbox"/> Remember email address Forgotten your password?</p>	<p>Thank you for your interest in accessing training with Queensland Centre for Mental Health Learning.</p> <p>Here are the steps:</p> <ol style="list-style-type: none"><li>1. Click on Create new account button below and complete the form to register as a new user.</li><li>2. Validate your account by following prompts on the email supplied.</li><li>3. Once account is verified, you will be able to access the available courses.</li><li>4. If you do not have a Queensland Health or Queensland Ambulance Service email address, please <a href="#">click here</a> to request a new account creation.</li></ol> <p><input type="button" value="Create new account"/></p>

**Important:** Do not create a new account if you have previously held an account with the Learning Centre ie under another name (such as a maiden name) or with a different employer. Contact [gcmhltraining@health.qld.gov.au](mailto:gcmhltraining@health.qld.gov.au) first so a search can be conducted, and your existing profile updated. If you are not sure, it is best to check.

4. **Complete all fields** as indicated in the enrolment form screen. Essential fields are marked with a red asterisk \*. Click on the **Create my new account** button.

The screenshot shows the enrolment form for the Queensland Centre for Mental Health Learning. At the top left is the logo and name. A note indicates that required fields are marked with a red asterisk. The form is divided into sections: 'Enter your email address and choose a password', 'Personal details', and 'Employment history'. Each section contains input fields for various details, with some fields marked as required. At the bottom, there are two buttons: 'Create my new account' (highlighted in yellow) and 'Cancel'.

Queensland Centre for  
Mental Health Learning

There are required fields in this form marked. \* ▼ Collapse all

▼ Enter your email address and choose a password

Please note that work and tertiary email addresses must be used in order to access our system. The system doesn't recognise generic email domains such as @gmail.com, @hotmail.com, @yahoo.com, @bigpond.com.

Please use your work email address if you are a Queensland Health or Queensland Ambulance Employee.

Email address\*

Confirm email address\*

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s)

Password\*   Unmask

▼ Personal details

First name\*

Last name\*

Mobile phone number\*

Work phone number

▼ Employment history

Work location\*

Area\*

Organisation\*

Hospital and Health Service\*

Professional Background\*

Duration employed in the mental health area?\*

**Important:** Ensure your email address entered is correct and free from typos.

5. Once submitted you will receive an email with a link to confirm your account before you can log in for the first time. If you do not receive this email in your inbox, please check your junk/spam email. You may need to add [gcmhltraining@health.qld.gov.au](mailto:gcmhltraining@health.qld.gov.au) as an 'allowed contact' if this occurs.